

BRIDGE OWNERS FORUM
BOF 74: TUESDAY 7 NOVEMBER 2023
via MS Teams and in THE BEVES ROOM,
KINGS COLLEGE, CAMBRIDGE

Actions:

	Agenda Reference	Action by	Action required
1	Item 1	Chairman	Hybrid Meetings Decision to be taken on whether to maintain hybrid meetings or return to in-person.
2	Item 3	Keith Harwood/ Richard Fish/ Chairman	BOF Website Operational Details To be discussed between meetings.
3	Item 3	All	STEM Resources Anyone with suitable STEM resources to send them to Sue Threader for uploading to the area on the Rochester Bridge Trust site.
4	Item 3	Keith Harwood/ Sue Threader	STEM Resources Link to be set up on BOF website to Rochester Bridge Trust website's STEM resources area.
5	Item 3	Richard Fish/ Keith Harwood	BOF Technical Secretary Keith Harwood will replace Richard Fish, starting with BOF 77 in November 2024. Handover to be arranged.
6	Item 4	Chairman/ Hazel McDonald/ Richard Fish	Investigations into Highway Bridge Collapses Meetings to continue with CROSS and others as appropriate.
7	Item 4	Chairman	Investigations into Highway Bridge Collapses Chairman to discuss with David Coles and Sarah Sharples at DfT.
8	Item 4	Richard Fish/ Hazel McDonald	Investigations into Highway Bridge Collapses ORR to be approached.
9	Item 4	Osian Richards	Investigations into Highway Bridge Collapses Update on proposed system for reporting in Wales to be given at BOF 75.

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10	Item 5	Paul Fidler	M20 Footbridge Collapse Presentation To be uploaded to the members only area of the BOF website.
11	Item 5	Santosh Singh/ Keith Harwood	CHE Memoranda List of relevant memos to be issued and added to the members only area of the BOF website.
12	Item 5	Richard Fish/ Santosh Singh	National Highways and DMRB Updates Standing item to be on BOF agendas.
13	Item 5	Andy Featherby	Bridge Strike Prevention Group Outcomes from upcoming meeting to be reported at BOF 75.
14	Item 6	Paul Fidler	BICS National Highways presentation to be uploaded to the members only area of the BOF website.
15	Item 6	Hazel McDonald	“Future of BICS” Workshop Outcomes to be reported at BOF 75.
16	Item 7	Paul Fidler	Network Rail: Carbon and Net Zero Presentation to be uploaded to the members only area of the BOF website.
17	Item 8	Paul Fidler	Net Zero Bridges Group Update Presentation to be uploaded to the members only area of the BOF website.
18	Item 8	Chairman/ Hazel McDonald/Richard Fish	Carbon and Net Zero Options for better links between NZBG and bridge owners to be discussed.
19	Item 8	Richard Fish	Carbon and Net Zero Standing item to be on BOF agendas for opportunity to share new initiatives, best practice etc.
20	Item 9	Richard Fish	BOF website Helena Russell’s review to be issued.
21	Item 9	Keith Harwood	BOF website Website to be Maintained and updated.
22	Item 9	Paul Fidler	BOF Minutes To be transferred to the members only area of BOF website.

	Agenda Reference	Action by	Action required
23	Item 9	Richard Fish	Summary of BOF meetings To be prepared and uploaded to the publicly accessible area of the BOF website.
24	Item 10	Chairman	Grand Challenges Refresh Budget and payment process for graphic design support to be confirmed.
25	Item 10	Richard Fish/All	Grand Challenges Refresh To liaise with Helena Russell on Grand Challenges rewrite, but volunteers to join an editorial sub-group also welcome.
26	Item 11	Trish Johnson	Suicide Intervention Sub-group Progress to be reported at future BOF meetings.
27	Item 12	Paul Fidler	Heritage Railway Association Presentation to be uploaded to the BOF website
28	Item 13	All	RAAC in Bridges Any cases to reported at BOF 75.
29	Item 14	Chairman	TRIB Infrastructure Working Group Chairman to formally represent BOF on TRIB IWG.
30	Item 14	Richard Fish	TRIB Infrastructure Working Group Standing item to feature on BOF agendas.
31	Item 15	Santosh Singh	EV loading Additional weight of electric vehicles to be reviewed in terms of loading standards.
32	Item 15	All/ Richard Fish	Discussions between meetings Technical Secretary emails between meetings confirmed as preferred means of keeping in touch.
33	Item 15	Keith Harwood/ Paul Fidler	Link with AustRoads Bridge Committee Facility for sharing minutes etc. to be added to the BOF website.
34	Item 17	Richard Fish	BOF Lifetime achievement award Decision to change to biennial award to be communicated to José Sanchez.
35	Item 18	Santosh Singh	3-D Printed Concrete Headwall To be covered at BOF 75.

	Agenda Reference	Action by	Action required
36	Item 18	Trish Johnson	International Cable Supported Bridge Operators Association (ICSBOA) - Europe Feedback to be given at BOF 75 from workshop to be held on 21 st November 2023
37	Item 18	Sue Threader/ Richard Fish	Satellite technology Link to be issued regarding Italian Space Agency satellite monitoring of Rochester bridges.
38	Item 18	Jason Hibbert	Overloaded vehicle study Update to be given at BOF 75.
39	Item 18	Osian Richards	Scour study More information to be provided.
40	Item 19.1	Richard Fish/ All	BOF support for specific research proposals Agreed that BOF itself should <i>not</i> endorse specific proposals but individual members can if they wish. Latest request to be issued.
41	Item 19.2	Chairman	Subscriptions Invoices, or Purchase Order requests, to be issued next week.
42	Item 19.3	Chairman/ Paul Fidler	BOF Accounts Once reviewed in detail, accounts to be posted on BOF website.
43	Item 19.4	Santosh Singh/ Richard Fish	National Highways Updates from BOF 73 Points not covered under Item 3 to be sent to Richard Fish for issue.
44	Item 20	All	Next meetings: BOF 75 – February 6 th , 2024 BOF 76 – June 4 th , 2024 BOF 77 – November 5 th , 2024

BOF 74 Actions v2
Richard Fish
7th December 2023